



Sardar Patel Institute of Public Administration (SPIPA)

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What does it mean by UPSC or IAS exam?

Union Public Service Commission conducts Civil Service Exam (CSE) for total 24 groups 'A' & group 'B' central services.

What will be required Educational Qualification and Age limit for UPSC Exam?

Category	Age limit as on 1 st August 2021	Attempts	Education
General	21-32	6	-Candidate has completed graduation or -Candidate is in final year/semester and will get his mark sheet/degree before July-2021
OBC	21-35	9	
SC/ST	21-37	Till upper age	

Explain UPSC Exam Structure and Syllabus (As per UPSC Calendar 2021)

Month	Stage	Marks
04 th to 24 th March '21	Publish UPSC Exam Advertisement (Dates for online application)	
27 th June '21	1. Prelim Exam: Paper -1: General Studies , Paper-2 : Aptitude MCQ exam, Negative marking for wrong answer	400
17 th Sept. '21	2. Mains Exam : Essay/ Descriptive writing exam	1750
Jan/Feb 2021	3. Interview : Interview can be given in English, Gujarati, Hindi	275

What is SPIPA and how it helps in preparation of UPSC exam?

Sardar Patel Institute of Public Administration (SPIPA) is mainly an Apex Training Institute (ATI) to give foundation training to state government employees. In 1992, SPIPA established a UPSC study centre to increase the representation of Gujarat in the elite

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services, by providing training through experts and experienced faculties for all the three stages of UPSC civil services examination to students. Till date a total of 225 candidates of SPIPA have successfully cleared UPSC civil services examination and have joined various cadres of All India Services.

What will be age limit and Educational Qualification for SPIPA Entrance Exam?

For year 2021 entrance exam:

Educational Qualification: Graduation Compulsory

Within age limit candidate can attempt for exam as much time as per his/her wish

Category	Age limit on <u>1st August 2022</u>	Who can apply for SPIPA Entrance Exam?
General	21-32	<ul style="list-style-type: none"> - Mother tongue is Gujarati or - Has passed secondary/higher secondary exam from Gujarat or - Has completed graduation from GUJARAT or - Has been resident of Gujarat (5 years or more)
SEBC	21-35	
SC/ST	21-37	

When will be SPIPA Entrance Exam held? What is structure of exam?

SPIPA invites candidates for Entrance Exam of this year mostly in **March'21**. Candidate has to apply online (ojas.gujarat.gov.in) for SPIPA Entrance Exam during **15th March 2021 to 14th April 2021 (tentative)**.

Stage -1 Prelim Exam will be held in June 2021 and its structure will be as per UPSC Prelim Exam.

Month (Tentative)	Stage	Paper	Duration (IN hours)	Marks
13 th June' 21	1 Prelim	Paper 1 : General Studies (100 questions)	2.00	200
		Paper 2 : Aptitude (50 Questions)	1.30	100
04 th July' 21	2 Essay	Essay (English/Gujarati) (2 essays of 50 marks each)	3.00	100
Total Marks				400

After Stage 1 exam merit will be prepared on total marks of paper 1 and paper 2. Only candidates who are in merit will be called for stage 2 essay exam.

After stage 2 exam results are declared merit will be prepared on total 400 marks (stage1 + stage 2). Admissions will be given as per state reservation policy.

Approximately training classes will be started from **August'21**.

What will be fee structure of SPIPA?

No fees are taken by SPIPA.

Only candidate has to give refundable deposit

- 1) Training Deposit: Rs 1000/- +
- 2) Library Deposit Rs 2200/- +
- 3) Reading Room Deposit Rs. 3000/- * (Applicable to Ahmedabad Center's Candidates only)

Any scholarship/stipend will be given during training? What will be duration of training at SPIPA?

Students	Duration of Training (approximately)	Scholarship Details
Training for prelims and mains to the students who are selected in entrance exam	Aug/Sept to May (Full Time Daily Classes)	Students will get stipend/scholarship as per prevailing rules of government
Training for mains after clearing UPSC prelims	July to September	
Training for interview after clearing UPSC mains	December to March	
After selection in UPSC final		

With an aim that more students qualify for UPSC Civil Services Exam candidates who took admission at SPIPA will not be allowed to do any job/ other studies outside SPIPA during this training program.

What facilities will student get during training?

Facilities at SPIPA

- 1) Training by Lectures, Group Discussion
- 2) Reading Room
- 3) Library
- 4) Stipend

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How to start preparations for UPSC/SPIPA?

As candidate starts preparation for UPSC exams, preparations for SPIPA will be done. One can start preparation with help of below books/material. Books will be available on online shopping sites and at Shops under Gandhi Bridge, relief road, Ahmedabad.

<u>Topic</u>	<u>Material/Books/References</u>
NCERT	Many MCQs are from NCERT textbooks of CBSE board; refer std 7 to 12 Social science, History, Geography text books. Candidates can also download it free.
Old Question Papers	Last 25 years topic wise CSAT paper set by Disha Publication. (Available in English & Hindi also)
<u>Paper – 1 (General Studies)</u>	
Geography (Videos)	Lectures and Power Point presentations of successful candidate of SPIPA–UPSC exam (https://goo.gl/c34anQ)
Environment	National Institute of Open Studies (NIOS) PDF Material
Economy (Videos)	Shri Mrunal Patel, former core Faculty of Spipa, lectures and ppts from (youtube.com/user/TheMrunalPatel). You can also download video (2.30 hrs) showing details about UPSC and how to do preparations.
Polity (Book)	<i>“Indian Polity by M.Laxmikanth”</i> (by McGraw-Hill). (Available in English & Hindi). Moreover for new fills, Amendments kindly visit prsindia.org
History (Book)	Ancient and Medieval India : <i>“Lucent GK”</i> . NCERT text books std 7 to 12 Movement of Independence : <i>“Brief History of Modern India”</i> : Raijv Ahir Spectrum
Culture (Videos+PDF)	Lectures and Power Point presentations of successful candidate of SPIPA–UPSC exam Kum. Ishani Pandya. (https://goo.gl/c34anQ) National Institute of Open Studies (NIOS) PDF Material (available on Mrunal.org/download)
Current Affairs	Newspaper: At least 1 English newspaper- Indian Express <u>or</u> The Hindu. (Any one) Magazine: Frontline, Yojana
Science	NCERT class 7-10: Science Textbook (All Chapters) and English Newspaper
GS Manual	GS/CSAT manual published by Tata McGraw-Hill’s, Spectrum, Unique, Pearson, Arihant, Chronicle etc. Publishers.
<u>Paper – 2 (Aptitude)</u>	
Aptitude (Books+ Online Sources)	1. Maths : Fast track to Objective Arithmetic(Rajesh Verma, Arihant Publication) (Any one) 2. Reasoning : Analytical Reasoning (MK Pandey, BSC Publication) (Any One Book) 3. Comprehension: Practice passages from online resources & mock papers
<u>Web resource:</u> upsc.gov.in (syllabus & Past papers), spipa.gujarat.gov.in (notification & past papers), mrunal.org (Current Affairs & GS), ncert.nic.in (Textbooks),thehindu.com, prsindia.org (Polity), idsa.in (Diplomacy), epw.in (social issues), indiabix.com (Aptitude)	

Annexure 1: Structure of UPSC exam and syllabus

Stage 1 : Prelims Exam

<u>Paper-I (General Studies)</u>	<u>Paper-II (Aptitude)</u>
200 marks, 2 hrs	200 marks, 2 hrs.
Candidates will be selected for mains on merit of this exam	Candidates require to score only 33% qualifying marks. Marks not counted for merit
(1) Current events of national and international importance. (2) History of India and Indian national movement. (3) Indian and World Geography – physical, social, economic geography of India and the world. (4) Indian Polity and governance – constitution, political system, Panchayati Raj, public policy, Rights Issues, etc. (5) Economic and social development – sustainable development, poverty, inclusion, demographics, social sector initiative, etc. (6) General issues on environmental ecology, bio-diversity and climate Change – that do not require subject specialization. (7) General Science.	(1) Comprehension (2) Interpersonal skill including communication skills (3) Logical reasoning and analytical ability (4) Decision making and problem solving (5) General mental ability (6) English Language comprehension skills (Class X level). (7) Basic numeracy (numbers and their relations, orders of magnitude etc (Class X level), (8) Data interpretation (charts, graphs, tables, data sufficiency etc. – Class X level)

Stage 2 : Mains exam

For Detailed Syllabus visit <https://www.upsc.gov.in/sites/default/files/Notice-CSP-2021-Engl-04032021N.pdf>

Paper	<u>Marks of below 2 language will not be considered for merit but compulsory to score 25 % marks</u>	Marks
A	One of the Indian Language (Essay Comprehension, Grammar etc.,)	300
B	English: Precis, Comprehension, Grammar	300
<u>Marks of below papers will be considered for merit</u>		
1	Essay	250
2	General Studies-I (Indian Heritage and Culture, History and Geography of the World and Society)	250
3	General Studies -II (Governance, Constitution, Polity, Social Justice and International relations)	250
4	General Studies -III (Technology, Economic Development, Bio-diversity, Environment, Security and Disaster Management)	250
5	General Studies -IV (Ethics, Integrity and Aptitude)	250

6	Optional Subject (1)- Paper 1	250
7	Optional Subject (1)- Paper 2	250
		Total : 1750
<p>Optional Subject (Any One) (1) Agriculture (2) Animal Husbandry and Veterinary Science (3) Anthropology (4) Botany (5) Chemistry (6) Civil Engineering (7) Commerce and Accountancy (8) Economics (9) Electrical Engineering (10) Geography (11) Geology (12) History (13) Law (14) Management (15) Mathematics (16) Mechanical Engineering (17) Medical Science (18) Philosophy (19) Physics (20) Political Science and International Relations (21) Psychology (22) Public Administration (23) Sociology (24) Statistics (25) Zoology (26) Literature of any one of the Indian Regional Language and English.</p>		

Stage 3 : Interview

Candidate will be asked questions on basis of his hew bio data, graduation, state, hobby, current affairs. One can answer in Hindi/Gujarati/English.

Final Merit will be prepared on basis of marks obtained in Mains (1750) + Interview (275) = 2025 mark

Total 24 Cadres under UPSC CSE:-

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|---|--|
| 1. Indian Administrative Service (IAS) | 2. Indian Railway Accounts Service |
| 3. Indian Police Service(IPS) | 4. Indian Railway Personnel Service |
| 5. Indian Foreign Service(IFS) | 6. Post of Assistant Security Commissioner in Railway Protection Force |
| 7. Indian P & T Accounts & Finance Service | 8. Indian Defence Estates Service |
| 9. Indian Audit and Accounts Service | 10. Indian Information Service (Junior Grade) |
| 11. Indian Revenue Service (Customs and Central Excise)(IRS-C&CE) | 12. Indian Trade Service, Group 'A' (Gr. III) |
| 13. Indian Defence Accounts Service | 14. Indian Corporate Law Service (ICLS) |
| 15. Indian Revenue Service (I.T.) (IRS-IT) | 16. Armed Forces Headquarters Civil Service (Section Officer's Grade) |
| 17. Indian Ordnance Factories Service (Assistant Works Manager, Administration) | 18. Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Civil Service |
| 19. Indian Postal Service | 20. Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Police Service |
| 21. Indian Civil Accounts Service | 22. Pondicherry Civil Service |
| 23. Indian Railway Traffic Service (IRTS) | 24. Pondicherry Police Service |

Best Wishes
UPSC Study Center
SPIPA, Ahmedabad

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